



**Fourth International Conference on Electronic Warfare
EWCI 2016**

**National Science Seminar Complex
Indian Institute of Science, Bangalore, India
22 -25 February 2016**



Dear Exhibitor

*Thanks for your participation in the Fourth International Conference on Electronic Warfare in India- EWCI 2016 during **22-25 Feb 2016**. The Exhibition will be inaugurated on **23 Feb 2016** and continues to the closing hours on **25 Feb 2016**, 22 Feb 2016 being Pre-Conference tutorial day.*

This Manual is prepared to simplify your preparations for fruitful participation in this prestigious international event. Please study the contents carefully and observe all the deadlines. Please return all Forms / Order Forms duly filled-in before the specified dates to avoid last-minute hassles. We cannot guarantee the provision of services required, if Order Forms are returned later than the specified dates.

Yours sincerely,

Conference Co-ordinator

EWCI 2016

AOC India Chapter, Bangalore, India

Conference Coordinator, EWCI 2016

414, Church Street, New Thippasandra PO, HAL III Stage, Bangalore - 560 075, India
Tele Fax: +91 80 2528 7813 Email: ewci@aoc-india.org Web: www.aoc-india.org



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GENERAL INFORMATION

EWCI 2016 Exhibition

Open during **23 to 25 February 2016 (3 Days)** at National Science Seminar Complex, Indian Institute of Science (IISc) Bangalore, India, accompanying the Conference Sessions at the same Venue and Dates.

Opening Hours

February 23 & 24, 2016	9.00 a. m - 6.00 p. m
February 25, 2016	9.00 a. m - 3.00 p. m

Visitors Information

The Exhibition will be open to Delegates of the Conference and Business Visitors only. Admission is free. All visitors must register at the Exhibition Venue and wear Badge during the Exhibition. Visitor registration will be done on production of Visitor's Pass provided by the EWCI 2016 Organisers or the participating Companies and Organisations. No Exhibitor under the age of 16 will be admitted.

Opening Ceremony

The Opening Ceremony of the Conference and Exhibition will be held on **23 February 2016 during the Inaugural Session at 9.00 a.m.**, at J N Tata Auditorium, NSSC, Indian Institute of Science, Bangalore. All Exhibitors are invited to attend the Opening Ceremony.

Organisation Office

Exhibition Management Office will be located at the National Science Seminar Complex, Indian Institute of Science, Bangalore during the Exhibition. Earlier to that, all Exhibitors are to communicate with the Conference Coordinator, EWCI 2016 at the AOC India Chapter's office.

Booking of Booth and Providing Information

Form for booking is available on the Chapter's Web site as a link labelled as "**Sponsorship Registration Form**". Once booking is confirmed, all required information should be provided using **Form A** through **Form E** available through Web site link – "**Exhibitors Information Forms**".

Possession / Vacation of Booths

- Possession of Booth(s) to the Exhibitors will be given **on 22 February 2016 at 2.00 p.m.** The display setup and decoration of the Booth(s) must be completed by the close of the same day, to be ready for the Opening Ceremony on the next day at **09:00 Hrs.**
- The Exhibitors must vacate the Booth(s) before **6 p.m.** on **25 February 2016**, to enable the organisers to hand over vacant possession of the hall to the authorities.
- The organisers shall not be responsible for any loss of exhibits, if the same are not removed after the closure of the exhibition.

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Exhibitor Badges

Exhibitor badges will be issued to the Exhibition Booth Manners at the time of Registration on **22nd and 23rd February 2016 at 8.30 a.m.**, at the Registration Counter set up at the Venue. **Only TWO Exhibitor's badge per Booth will be issued.**

Exhibition Related Movements

- All exhibitions related materials are to be brought in and out from Main Entrance of National Science Seminar Complex after taking over the possession of the Booths.
- All the equipment/ materials should be carted in and out of the Venue between **2.00 p.m. on 22nd February 2016**, and the close of the day. No painting or carpentry work will be allowed inside the Exhibition Hall. All materials should be pre-fabricated at the exhibitor's premises and only minimal assembly work should be carried out inside the hall, and should be done under strict supervision.
- Work can be carried out inside the halls only between **9.00 a.m. to 6.00 p.m.**

Liability and Insurance

- The Exhibition Organisers shall make appropriate arrangements for safety of the exhibits. However, the Exhibitors are advised to arrange their own separate insurance cover.
- The Organisers shall not be responsible for any theft or loss whatsoever or damage to the exhibits during the Exhibition timings, when the exhibitors are supposed to look after their own exhibits by deputing their own representatives.

Official Service Providers

Services like providing Additional Furniture, Audio/Video equipment, Projectors, Computers, Posters etc. can be availed on rental basis through M/s Fabricana, Bangalore. Payment and rental negotiations may be made directly with them. A list of additional furniture / equipment by Fabricana is included at **Form D** available through Web site link – "**Exhibitors Information Forms**" for ready reference.

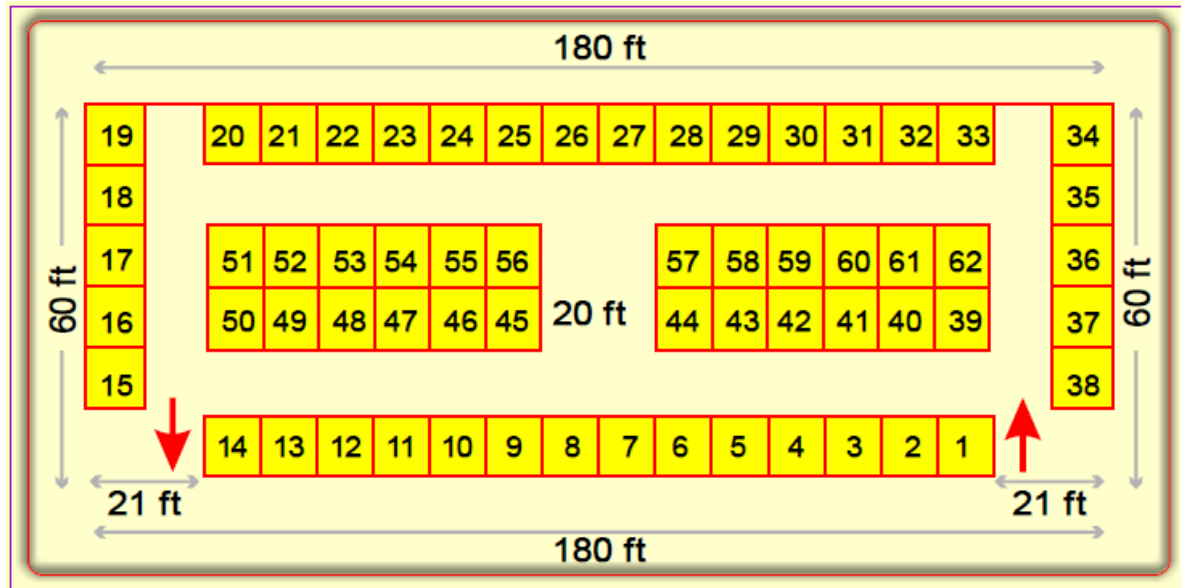
Contact details of Fabricana:

FABRICANA
#30, J C Industrial Layout
Yelachenahalli, 2nd Phase, Kanakapura Road
Bengaluru - 560 062.
Phone: +91-80-26545466/88/99, 26650739
Fax: +91-80-26645631, Mobile: 9845173614
Fabricana.9@gmail.com

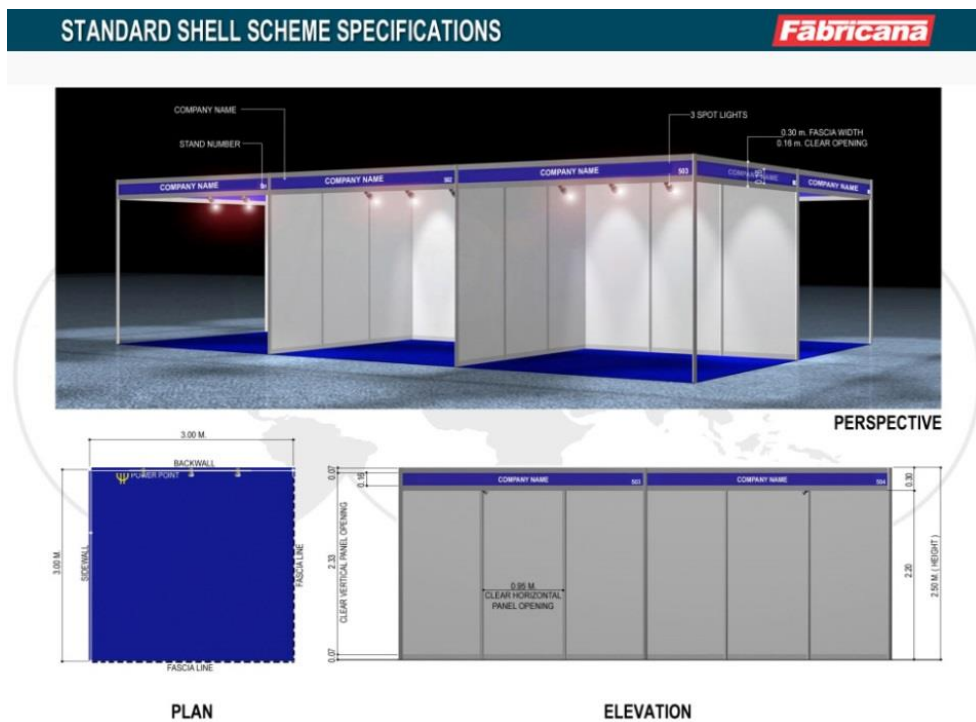
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EXHIBITION SITE PLAN



A TYPICAL BOOTH





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COMPLIMENTARY FACILITIES

Complimentary Facilities with the Booth

The following Complimentary facilities for Shell Scheme Booths are included in the Booth Charges:

- Carpeted floor
- Furniture and fixtures – 1 Table, 2 Chairs, Electric Plug Points
- Name Board on Facia
- Free electricity consumption (single- phase, 15 amps only)
- 24- Hour security, cleaning and regular lighting
- Customs- free Import of Exhibits
- Invitation to attend Conference Dinner and Cultural Programme
- Small write-up (of about 25 words) and Address in souvenir for all sponsors
- A full page advertisement in the Souvenir for all Sponsors

Meeting Room

Three Glass Rooms conveniently constructed are available at the Exhibition Venue to have short meetings with the visitors. Though this facility is provided free of cost to the Exhibitors, advance booking for the time slot should be made to avail this facility. Time slots will be booked against Form E on first-come first-served basis.

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IMPORT OF EXHIBITS

Import of Exhibits

Foreign Exhibitors at EWCI 2016 shall file all documentations meant for Customs in the name of EWCI 2016 and are allowed to import non-consumable goods required for display in the Exhibition without paying any import duty, provided the goods in question are re-exported within a period of six months from the date of import into India, as per the information below.

ATA Carnet

India is a signatory to the ATA Carnet System and import of goods is governed by its rules. All Exhibitors belonging to the Member Countries of ATA Carnet will get ATA Carnet issued from their country's Chambers of Commerce or any agency authorised to issue Carnet duly certified by the customs. When goods arrive in India, the temporary importation for six months will be allowed on the basis of the ATA Carnet procedure.

The following categories of items will not, however, be covered and the Exhibitors are advised to file separate bills of entry as the temporary imports will be governed by the Government of India's normal rules.

- a) All consumable goods meant for distribution or sale which are not likely to be re-exported.
- b) Goods imported through the medium of post.
- c) Transit goods.

A separate bill of entry will be required to be filled-in for such consignments and import clearance will be governed by normal rules of the Government of India Customs Rules.

The temporary import of the Exhibits, goods from the countries who are not members of ATA Carnet, will be governed by the following rules:

- a) The Exhibitors will be required to produce a guarantee letter from their respective Embassies in India.
- b) If the exhibits are not guaranteed by the Embassy, some local Indian company, acceptable to the Collector of Customs, must stand guarantee before a Bank Guarantee can be waived.
- c) In case the Exhibitor cannot comply with (a) and (b) above, they will have to produce a bank Guarantee to the tune of 250% of the invoice value of the goods, as per the Customs Rules.

Official freight forward and on-site handling Agent

R.E. Rogers India Pvt. Ltd.,
R.E.R House, 2383/1, 11th Main, 15th Cross, 'E' Block,
Next to State Bank of Mysore, Sahakara Nagar, Bangalore – 560 092
EPABX: +91 80 42690500 /55, Fax: +91 80 41535881
Email: rerogers@vsnl.com / rerogers@airtelmail.in

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ADVERTISEMENTS

Advertisements in the Souvenir

A Multi-colour Souvenir of EWCI 2016 containing information about Conference, Messages from Dignitaries and Directory of Exhibitors will be distributed among the participants in the Conference.

An advertisement in the Souvenir will give additional mileage and attracts visitors to your Booth and their attention to your products. It is a productive investment because visitors refer to the Souvenir for Exhibitors Listing, booth location, conferences programmes and other data during the exhibition. In addition, the Souvenir is used after the Exhibition as well for product source guide.

Advertisements Rates

The advertisements tariff for Souvenir are given in the following table. Full payment, in advance should be made directly (without involving an Advt. Agency) to the organisers along with the booking of advertisements, latest by **1 January 2016**. Cheque/ DD should be drawn in favour of '**AOC India Chapter**' and sent to The Conference Coordinators.

Tariff for Advertisements	Indian	Foreign
Back Cover	Rs 50,000	\$ 1500
Inside Front and Back Cover	Rs 40,000	\$ 1250
A4 Special Page	Rs 20,000	\$ 700

Mechanical Data

Overall size of the page: 28 cms x 21.5 cms, Size of printed page: 23 cms x 17 cms

Full page bleed: 29 cms x 22.5 cms, Printing method: Offset

Advertisement Material

Provide the material in Corel Draw, PSD, EPS and all used fonts open with a minimum resolution of 300 dpi: JPEG, PDF, TIFF with a minimum of 300 dpi or FILM POSITIVES (CMYK) with progressive proof.

Deadlines

For Advertisement booking and providing material: **1 January 2016**

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